**LEOLA CITY COUNCIL MEETING**

**December 1, 2014**

**The Leola City Council met in the Council Room of the Municipal Building in regular session on Monday, December 1, 2014. Mayor Dean A. Schock called the meeting to order with the following members present: David Gohl, Tyler Bollinger, Norman C. Tschappat, Doug Yost, Brian Walz and Dana Leibel. Also present: Mike Olson, Jeff Tschappat and Dan Yost. Absent: None.**

**The Council Minutes of the November meeting stand approved as mailed out.**

**Council Member Tschappat moved, with a second by Council Member Bollinger, to accept the Monthly Treasurer’s Reports. All Council Members voted in favor. Motion carried.**

**The Council examined the following bills:**

**Finance Office Salaried Payroll December Salary $3,324.38**

**Maintenance/Water & Sewer Dept. Payroll December Salary $2,771.95**

**Police & Maintenance Salaried Payroll December Salary $2,788.89**

**Council Payroll Walz Hours-Citizen’s Food Boxes Pay & Kappes Correction Pay 42.53**

**Gov’t Bldg. Payroll-Janitor November Janitor Hours-J. Leibel 421.13**

**Office Department Payroll November Office Hours-Pam Schaffner 852.99**

**Zoning Payroll-N. Tschappat November-Issued Building Permits 64.59**

**Library Payroll November Librarians 777.98**

**A & B Business Supplies 153.44**

**AmeriPride Service Mops, Deodorizers, etc. 85.50**

**CompQuest Technology Labor to Restore Water Utilities 49.50**

**CorInsurance Corrections to Annual Liability, Property & Equipment 288.00**

**CorInsurance Amount Due From Audit 208.00**

**Curt’s Repair Parts on Bobcat Skidster, Impala & Dresser Loader 489.92**

**Dependable Sanitation, Inc. 3 Months Garbage Service 174.00**

**Eureka Ready Mix Cement for Sidewalk at Pool 1,418.00**

**FEM Electric Association, Inc. Security Light & Electricity-Golf Course 40.00**

**Galls Waterproof Duty Boots 75.00**

**Gene’s Oil Company November Gas, Diesel, Stove Fuel #2 & Tank 3,259.94**

**Gill, Jason Contract Labor at Citizens Center & Golf Course 1,212.50**

**Leola Public Library Reimbursement for DVDs Purchased-November 22.50**

**Mahlke, Tom 17 Ton Washed Sand 340.00**

**McPherson County Herald Publishing 433.81**

**Menards**   **Supplies-Gov’t Bldgs.**   **9.88**

**MDU Electricity 1,782.90**

**Neve’s Police Uniforms 247.53**

**North Central Farmers Elevator Fuel Tanks Pipe Fittings, Miscellaneous Parts & Supplies 167.46**

**Office Max Quick Books w/Payroll 369.99**

**Rural Development 32nd Loan Payment-Sewer Project 4,021.00**

**Schock, Dean Mileage & Travel Expense to Huron 109.20**

**Shopko Books for Library 16.95**

**South Dakota Building Officials Association 2015 Membership Dues 50.00**

**South Dakota Code Enforcement Association 2015 Membership Dues 40.00**

**South Dakota Department of Revenue-Lab Byproducts Analysis & Coli form Water Testing 176.00**

**South Dakota Federal Property Agency Supplies 10.00**

**South Dakota Gov’t Finance Officer Assoc. 2015 Membership Dues-Kappes & Schaffner 70.00**

**South Dakota Municipal League 2015 Membership Dues 481.74**

**South Dakota Police Chief’s Assn. 2015 Membership Dues 95.64**

**South Dakota Solid Waste Management Association Registration for Restricted Use Site Class-Madison 35.00**

**South Dakota Water & Wastewater Association Dues-Tschappat, Kappes & Yost 30.00**

**Tschappat, Norman Expense to Huron 26.00**

**Valley Telecommunications Phone, Phone Use, Faxing & Internet & Security 540.68**

**WEB Water November Water Use 3,728.75**

**Walz, Brian Reimbursement-Mileage - Food Baskets 25.60**

**Walz, Pam Book Reimbursement 165.92**

**Westside Heating and AC LLC Propane at Shop with Discount 264.33**

**Wolf, Jim Labor & Materials at Library/Med. Building 130.00**

**Councilman Bollinger moved, with a second by Councilman Doug Yost, to approve the above bills. All Council Members voted in favor. Motion carried.**

**Mike Olson, Code Enforcement Specialist came before the Council to discuss their interest in hiring Olson to do Code Enforcement, as he travels around surrounding communities doing their Code Enforcement. Steps he takes enforcing Code Enforcement, the City’s current City Ordinances and Zoning Ordinance, passing and enforcing the Property Maintenance Code were discussed. Olson receives $45.00, plus meal expense and mileage and would address the nuisance properties and structure removal needs in the community. The appointing him as part-time employee as Code Enforcement Officer was discussed and may be necessary depending on what all avenues of the enforcement the city hires him to do. The Council explained to Olson the County/City’s joint effort to tear down buildings for which property owner must be willing to sign the paper work allowing it to be done. He informed the Council he would be available after the first of the year and the City should contact him and he will come and assess the communities’ nuisances. He was informed the City’s Ordinances and Zoning Ordinances are posted on the City’s WEB Site and it was decided a copy of the City Ordinances and Zoning Ordinance would sent to Olson.**

**The Council Member Doug Yost moved, with a second by Council Member Bollinger, to grant Dan Yost permission to attend the Restricted Use site Meeting in Madison on December 9th. All Council Members voted in favor. Motion carried.**

**The Council discussed the 1991 Ford F800 Dump Truck, 5 yard dump box, duals, 6 cyl. diesel engine; 5 speed manual transmission with 2 speed for sale at the SD State Federal Surplus for $5,400.00, along with Miller generator welder with trailer for $650.00. The Council discussed that a throttle for the dresser loader had been order and the option for a five month leasing of a loader.**

**The Council discussed Melvin Kessler planning to extend the culvert and widening the drive way at his expense.**

**The Council discussed repairs and floor needed to the big Quonset.**

**The Council instructed the finance officer to have power disconnect to the City Park and to check on the availability charge at the golf course.**

**The Council discussed the deed was transferred to purchase the 70” Bucket with bolted on cutting edge from Tyler Bollinger-Bollinger Construction for $800.00 and the buckets were switched.**

**As advertised, a Public Hearing on Resolution 14-01 a Resolution to Lease City Owned Property was held. There being no one present objecting to Resolution 14-01, Council Member Walz introduced the following resolution and moved for its adoption. Council Member Tschappat seconded the same. All voted in favor. Resolution 14-01 to lease city owned property was read a second time as follows:**

**RESOLUTION 14-01**

**RESOLUTION TO LEASE CITY OWNED PROPERTY**

**WHEREAS: SDCL 9-12-5.2 mandates any municipality that owns rental property and**

**decides to lease this property for longer than One Hundred Twenty (120)**

**days and fees for such lease will exceed $500.00 per Year, said Municipality**

**shall by Resolution of intent, and,**

**WHEREAS: the City of Leola owns such property (Medical Building) and,**

**WHEREAS : the City of Leola wants to lease such a property and such leases will**

**exceed the One Hundred Twenty (120) days and the $500.00 per year**

**limit as set by SDCL 9-12-5.2 now, therefore**

**BE IT RESOLVED: That a Public Hearing shall be held on Monday, December 1st 2014 at**

**8:00 P.M. in the Council Room of the Municipal Building. Anyone or their**

**attorney may appear before the City of Leola Council to show just cause.**

**Attest:**

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**Candice Kappes, Finance Officer Dean A. Schock, Mayor of Leola**

**Resolution 14-01 was duly adopted. No lease agreements were entered into at this time, lease agreements will be offered to Susan Hoffman and Maria Evans.**

**Council Member Walz moved, with a second by Council Member Leibel, to surplus grain bin and ring covering the old clear well. All Council Members voted in favor. Motion carried.**

**The Council examined the Monthly Library Report and Police Report.**

**The Council examined the paperwork on the Medical Insurance through the South Dakota Health Pool and Bi-Law.**

**The finance officer informed the Council, Central Divers had cancelled due to weather and would call to reschedule.**

**The Council discussed that there was no word on the City’s LWCF Grant Application for Water Hookups and Sewer Drain Field at the City Park.**

**The finance Officer informed the Council, Jess Whitlock from Cahill Bauer & Associates, LLC was out for the Quick books installation and setup and was coming back for the training.**

**The Council discussed the City Office being closed on Thursday, December 11th due to the SDML Election Workshop in Pierre.**

**The Council discussed the City’s Christmas Supper, which will be held on Saturday, December 6th at the Fire Hall.**

**The Finance Officer informed the Council on the contact she had from Paul Jackson’s Attorney concerning the $2,700.00 of mowing debt accumulated against Henny Jackson’s property at 1302 Conklin Street and the request to have this debt lowered due to the amount of back taxes accumulated so Paul Jackson could either sell the property or move back. The Council decided not to discuss this further until the back taxes are paid up to date.**

**The Mayor informed the Council, that Hosmer’s Vet would be at the City shop 11:00 AM until 3:00 PM on Tuesday, December 2nd to give rabies vaccinations. All Dog Tags need to be purchased by their owners before December 31st or will be subject to the $10.00 late charge. Tags not purchased by February 1st will be also be fined $200.00 per needed tag.**

**The Council discussed the list of fire hydrants and that four of these fire hydrants will need to be replaced.**

**At 9:40, Council Member Doug Yost moved to go into executive session to discuss legal matters. Council Member Leibel seconded the motion. All Council Member voted in favor. Motion carried. Kappes and Jeff Tschappat were excused during executive session.**

**At 9:57 P.M., Kappes and Jeff Tschappat rejoined the meeting. Council Member Norman Tschappat moved to exit executive session. Council Member Doug Yost seconded the motion. All Council Members voted in favor motion carried.**

**The Council granted the Finance Officer Kappes and Pam Schaffner permission to attend the Annual Report Workshop in Aberdeen on Thursday January 22nd.**

**The Council discussed the upcoming Legislature Day in Pierre on February 3rd & 4th. Anyone able to attend should let the finance officer know before registration of January 20th.**

**The Council discussed drainage issue on Leola Avenue.**

**The Council discussed the Annual WEB Meeting to be held in Aberdeen on December 6th and viewed their ballot which vote was cast and sealed for mailing.**

The Mayor presented the Council the received Friends of 4-H Appreciation Certificate.

**The Council reviewed and discussed the Warranty Deed returned and signed by Leo and Kathi Kindelspire signing over the property at 705 Main Street legally described as Lots 19 & 20 Block 5 Original Plat to the City. The finance officer informed the Council, Kindelspire’s had a few things to get out of the building and would return the keys to the building after the upcoming weekend. Once the Deed was filed it would eliminate the debt on Revolving Loan #22, as drew up by Attorney Vaughn Beck. The Council instructed the finance officer to wait to file the deed until keys were returned to her following the weekend.**

**The City received DENR’s Notice of Public Hearing on Air Quality General Permit for grain elevators and Discharge Permits for Non-discharging Interstate Rest Areas.**

**The Council reviewed the quote of $476.91 for security cameras from Valley for the city and it was decided it could be purchased and done without the monthly fees.**

**The Council accepted Frederick’s offer to purchase two pails of the Mid-America weed killer at $100 a pail. The Council also discussed the fact wood ash would eliminate moss in the lake.**

**There being no further business, Council Member Walz moved, with a second by Council Member Bollinger, to adjourn. All Councilmen voted in favor. Motion carried.**

**The Leola City Council will meet for the year-end on Monday, December 22nd at 7:30 P.M. and in regular session for the January Meeting on Monday, January 5th at 7:30 P.M. in the Council Room of the Municipal Building.**

**ATTEST:**

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**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Dean A. Schock, Mayor of Leola**

**Candice Kappes, Finance Officer**

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