**LEOLA CITY COUNCIL MEETING**

**December 22, 2014-Year-End MEETING**

 **The Leola City Council met in the Council Room of the Municipal Building in session on Monday, December 22, 2014. Mayor Dean A. Schock called the Meeting to order at 7:30 P.M. with the following members present: Tyler Bollinger, Dana Leibel, Brian Walz, Norman C. Tschappat, David Gohl and Doug Yost. Absent: None. Also present: Jeff Tschappat, and Chief Daniel Yost.**

 **Minutes of the December 1st Meeting stand approved as mailed out with the correction Olson receives $45.00 an hour, plus meal expense and mileage and would address the nuisance properties and structure removal needs in the community.**

 **The Council examined the following bills:**

**Police & Maintenance Salaried Payroll January Salary $2,806.45**

**Finance Office Salaried Payroll January Salary $2,847.87**

**Maintenance/Water & Sewer Dept. Payroll January Salary $3,459.96**

**Council & Mayor Payroll 4th Qtr. of 2014 Council Meeting Pay $3,552.46**

**Zoning Board Payroll 4th Qtr. of 2014 Zoning Board Meeting Pay 161.49**

**Council Payroll Hours-Citizen’s Food Boxes Pay 15.61**

**Gov’t Bldg. Payroll-Janitor December Janitor Hours 346.56**

**Office Department Payroll December Office Hours 792.19**

**Library Payroll December Librarians 631.69**

**Zoning Payroll-Tschappat December -Building Permits 64.59**

**AmeriPride Service Mops, Deodorizers, etc. 85.50**

**Beck Law Office Attorney Fees 87.50**

**CorInsurance Auto-Owners Change 752.81**

**Curt’s Repair Parts & Labor on Ford & Trailer 582.96**

**Diesel Machinery, Inc. Parts for Dresser 14.23**

**Gene’s Oil Company December Gas & Diesel 273.46**

**Gill, Jason Contract Labor-Gov’t Bldgs. 112.50**

**Homestead Building Supply Supplies 100.63**

**Kappes, Candice Mileage-Split, Expenses-Election School, Filing Fee & Postage**  **171.04**

**Leola Ambulance Donation for EMT’s 100.00**

**Leola Grocery Gov’t. Bldg.-Supplies/City Xmas Supper 270.51**

**Leola Library Reimbursement for Supplies & Books 111.61**

**Leola Parks Committee Donations for the Parks 500.00**

**Leola Rhubarb Committee Donation for Rhubarb Days 500.00**

**McPherson County Highway Department Omitted Tack Oil-Road Work 13,159.20**

**MDU Electricity-Balance at Park Disconnect**   **2,653.25**

**North Central Farmers Elevator Miscellaneous Parts & Supplies 82.95**

**Rod Hoffman Construction Labor & Mileage- Slope Pool Ditch, Transit & Ditch Work 4-H Bldg. 150.00 SD DENR Operators Water & Wastewater Renewal- Jeff 18.00**

**SD DENR Wastewater Membership Fee 550.00**

**SD Dept. of Revenue Filing Title & Plate 9.00**

**SD Dept. of Revenue Sales Tax Due 156.93**

**SD Department of Revenue-Lab Coli form Water 26.00**

**SD Federal Property Agency 1991 Ford F800, Welder w/Trailer & Supplies 6,057.00**

**Schaffner, Pam Expense to Election School**   **26.00**

**Schock, Dean Mileage & Travel Expense to Huron 109.20**

**Tschappat, Jeff Reimbursement-Cell Phone Case & Mileage 34.60**

**Tschappat, Norman Expense to Huron 26.00**

**Walz, Brian Reimbursement-Mileage - Food Baskets 25.60**

**Walz, Pam Book Reimbursement 135.11**

**Westside heating and AC LLC Propane at Shop with Discount 177.31**

**Yost, Daniel Reimbursement of Gas & Expense to RUS Mtgs. 66.00**

 **Councilman Doug Yost moved, with a second by Councilman Norman Tschappat, to approve the above bills. All Council Members voted in favor. Motion carried.**

 **Councilman Norman Tschappat moved, with a second by Councilman Bollinger, to approve the $500.00 Budgeted for Celebrations in the General Fund to be set aside for the Celebrations Fund or transfer as needed. All Council Members voted in favor. Motion carried.**

 **The Council discussed Matt Campbell, Attorney for Centennial Homes was to be in attendance for the meeting to discuss the 7.5% assessment when moving buildings but called and rescheduled for the January 5th Council Meeting due to weather.**

 Issued Building Permits: Doug Yost 14-26, Neil Geffre 14-27, Bruce Mack 14-28, NCFE-Bruce Geffre 14-29 and Centennial Homes 14-30.

 **The Council discussed progress at the Citizen’s Building and that Rod Hoffman Construction would be back in to complete the remaining work.**

 **The Council discussed snow removal equipment.**

 **The paperwork has been filed on transferring the property. Keys were turned in. Options to be done with the building were discussed and it was decided the Council would take a look at the building before making a decision.**

 **Council Member Yost moved, with a second by Council Member Leibel, to approve and enter into the following lease agreements, for up to five days of the week with Sue Hoffman’s Healing Hands, and for 1 to up to 2 ½ days a week with Maria’s Cut & Curl, for the 2015 calendar year. All Council Members voted in favor. Motion carried. Mayor Schock signed the lease agreements with Maria’s Cut & Curl and Sue Hoffman, which were attested by the finance officer.**

 **The Council discussed the estimates of $9,000 from the Homestead for walls & ceiling in Quonset and $25,853.00 for the in floor heat and boiler system for the Quonset. The Council decided to check for the possibility of a grant to cover the improvements.**

 **The Council discussed that the City did not receive the LWCF Grant for Water Hookups and Sewer Drain Field at the City Park.**

 **The Council discussed water shut offs not working for residence requesting disconnect from service and are paying the unhook fee to be disconnected but are not being disconnected at the curb stop. Responsibility for damages if damage would occur due to meter or incoming waterline cracks were discussed and what customers should due to prevent these damages from happening.**

 **The Council Member Doug Yost moved to approve the contract with Central Divers to clean both the elevated above ground tank and the ground storage tank with the contract charges changed for inspections starting with the year 2015 instead of 2014 for next inspection if same staggered charges are to be 2018 and 2021. Council Member Walz seconded the motion. All Council Members voted in favor. Motion carried. Contract will be entered into at the January Meeting if changes are made.**

 **The Council discussed the Annual Report Workshop in Aberdeen on Thursday, January 22nd. Both Finance Officer Kappes and Pam Schaffner will attend and the City Office will be closed.**

 **The Council discussed that approximately 30, 2015 Dogs Tags still needed to be purchased and that tags not purchased by their owners by 4:00 PM on December 31st, would be subject to the $10.00 late charge per dog after the 31st. Tags not purchased by February 1st will be fined $200.00. The Finance Officer was instructed to publish a final notice.**

 **The Council discussed the mileage rate and difference with other government entities when splitting the mileage or when pulling a trailer. Council Member Norman Tschappat moved to set the City’s mileage rate to be the same as the States rate and to add an additional $.20 a mile when pulling a trailer. Council Member Bollinger seconded the motion. All Council Members voted in favor. Motion carried.**

 **The Council discussed that the SDML will be asking the legislature to allow municipalities to adopt a “penny for infrastructure” if the bill would pass, we would be able to specify a project, a dollar amount we needed and the years the penny sales tax would begin and end. You would then submit the plan to the citizens and once that dollar amount is reached the tax would go off and would not go on again until another vote of the citizens to decide what project and what revenue source can be used. Council Member Bollinger moved, with a second by Council Member Doug Yost to adopt the following statement of support:**

**“The City of Leola supports a local option additional penny of municipal sales tax, with the approval of our voters, for specific infrastructure projects.” All council Members voted in favor. Motion carried.**

 **The Council reviewed the budgeted and adjusted salaries for 2015 as follows:**

**2015 MONTHLY SALARIED EMPLOYEES: (1/2 Paid BI-Monthly)**

 **Police & Maintenance-Daniel Yost-$2,426.67 or $29,120.00 yearly, $10.43 with no Insurance wage adjustment to $14.00 Total Police & Maintenance Department-plus benefits $2,806.44 monthly, ($50.00 Special Meeting Pay) 0% increase. Upon Certification-----Increase of $100 for Police & $100 for water/sewer ($50.00 each).**

 **Finance Officer Payroll-Candice Kappes-$2,505.82 or 30,069.84 yearly. With Insurance $14.45. Total Finance Department –plus benefits-$3,459.96 ($50.00 Special Meeting Pay) 5% increase.**

 **Maintenance Department Payrolls------Jeff Tschappat-2,081.73 or 24,980.76 yearly. With insurance $12.01. Total Maintenance Department –plus benefits $2,985.76. ($50.00 Special Meeting Pay) 9.078% increase.**

**QUARTERLY PAY**

 **Mayor’s Pay-Dean A. Schock-$245.00 per month, Council Member Pay-$105.00 per Council Meeting by attending Council Members: Doug Yost, David Gohl, Dana Leibel, Tyler Bollinger, Norman C. Tschappat, and Brian Walz. 0% Increase**

**OTHER MEETING PAY**

**Credit Board –-$25.00 per meeting 0% increase by each attendee of: Dean A. Schock, Bob Schumacher, Richard Jasmer, Steve Larson, Tom Mahlke, Janell Serr & Tom Heibel’s Open Seat. Program Director, Candice Kappes. Leola Planning & Zoning Commission-Board Members -$25.00 per Meeting 0% increase by each attendee of Shane Moser, Lloyd Breitag, Chad Weiszhaar, Dean A. Schock, Doug Yost, Norman Tschappat, Zoning Administrator and Candice Kappes, Reporting Secretary. Zoning Administrator-$20.00 additional per Building Permit issued.**

**CURRENT HOURLY EMPLOYEES: Part-time (Less than 20 hours)**

**Library Payroll-Library Fill in-Pam Walz-$8.75**

**Finance Office Clerk—Pam Schaffner-$8.75.**

**Government Buildings Payroll-Jackie Leibel-$8.75**

**Gravel Haulers and Bladers-As approved and set as County Pay by County Commissioners, all Other Seasonal and Hourly Laborers-$8.50 minimum wage unless set otherwise when hired. Council Member as fill-in labor-$8.50 per hour. Brian Walz will receive 2 Hours Pay at Minimum Wage to get food Boxes.**

 **Council Member Bollinger moved to set as above wages as listed above for all listed employees and instruct the Mayor and the Finance officer to pay those payrolls and payroll associated bills when needing to be paid. Council Member Walz seconded the motion. All Councilmen voted in favor. Motion carried.**

 **The Employee evaluations were moved to the January 5th Meeting’s Agenda.**

 **The Council received a Thank You note from Maria Evans in helping to get Cut & Curl Salon set up at the Medical/Library Building.**

 **The Council set the Public Hearing for Special Events License Application for the John Daly Memorial Poker Tournament scheduled for-Feb 7th at the Legion Hall Legion for 8:00 P.M. at January 5th Council Meeting.**

 **The Council discussed the upcoming SD Association of Rural Water system Meeting to be held January 13th at the Kings Inn in Pierre.**

 **The Council discussed the Leola Library will be closed on Friday, January 2nd.**

 **The Council discussed the lease Loader option at $1,800 a month or $22,500 a year.**

 **The Council thanked Helms & Associates for the Christmas card and smoked turkey received from Terry Helms/Helms & Associates.**

 **There being no further business, Council Member Walz moved, with a second by Councilman Bollinger, to adjourn. All present Councilmen voted in favor. Motion carried.**

 **The Leola City Council will meet regular session on Monday, January 5, 2015 at 7:30 P.M. in the Council Room of the Municipal Building.**

**ATTEST: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 **Dean A. Schock, Mayor of Leola**

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**Candice Kappes, Leola City Finance Officer**

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