**LEOLA CITY COUNCIL MEETING**

**February 3, 2014**

 **The Leola City Council met in the Council Room of the Municipal Building in regular session on Monday, February 3, 2014. Mayor Dean A. Schock called the Meeting to order at 7:30 P.M. with the following members present: David Gohl, Jim Severson, Norman C. Tschappat, Mike Waltman, Brian Walz and Doug Yost. Also present: Jeff Tschappat, Shane Moser, Eric Sponsler & Mary Petrich. Absent: Chief Matthew Van Der Linden.**

 **Shane Moser, Moser Excavating gave the Council an end dump quote of $80.00 an hour with a minimum of 3 hours and would submit this quote in writing to be put on file in the finance office.**

 **Shane Moser and Eric Sponsler discussed building demolition and dirt fill of the property adjacent to Sponsler’s building with the Council. Eric Sponsler gave an estimate from Blackburn Basement of $10,194.00. Sponsler felt the damage cost to actually be $6,710.00 of the estimate for wall repair, install drain tile and that the cost estimate for carpet replacement, labor and mold removal (clean and paint) could be excluded. The fact the wall from the adjacent property was left in and not removed was discussed. The water damage he had in the basement of the D & M building in May, 2013, possibly being caused by the fill in was discussed and it was decided to turn it into the City’s Insurance for the insurance companies to handle the insurance claim.**

 **Eric Sponsler informed the Council, that someone was interested in purchasing one of the buildings and he would be interested in refinancing his loan to be on the south building to clear up the north building so it could be sold. The Council informed Sponsler, he would need to reapply through the Credit Board and get the refinancing of Revolving Loan #023 considered.**

 **The Council discussed the dirt pile at the landfill with Shane Moser and he informed the Council, he spoke to SDDOT on acquiring their excess dirt and that SDDOT planned to be in Leola the 1st part of March. Shane Moser and Eric Sponsler left the meeting.**

 **Mary Petrich presented her application for head librarian and spoke to the Council about the position. Mary Petrich left the meeting and the Council went through the applications for Head Librarian and narrowed applicants.**

 **Wayne Hoffman, representing the Legion, joined the meeting to discuss the John Daly Fundraising Event to raise money for a new crows nest being planned for March 15th. The Council set a Public Hearing for the Legion’s Special Event License for 8:00 P.M. on Monday, March 3rd.**

 **As advertised, a Public Hearing on the Special Events License was held. There being no one present objecting to the issuance, Council Member Tschappat moved, with a second by Council Member Walz, to approve the Special Event License for the Leola Fire Dept. to hold the Firemen’s Casino night at the Legion Hall on Saturday, March 8th, 2014, with March 15th being the alternate snow date. All present Council Members voted in favor. Motion carried. Council Member Waltman moved, with a second by Council Member Gohl, to accept the Monthly Treasurer’s Report. All present Council Members voted in favor. Motion carried.**

 **The Council discussed the water leak on the lot owned by Troy Grabowska east of town and it was decided to bill him for half of the $735.00 bill to fix the leak at the meter pit and to add this curb stop to the dig list.**

 **The Council examined the following bills:**

**Police & Maintenance Salaried Payroll February Salary $3,613.31**

**Finance Office Salaried Payroll February Salary $3,312.77**

**Maintenance/Water & Sewer Dept. Payroll February Salary $2,771.95**

**Gov’t Bldg. Payroll-Janitor January Janitor Hours 236.89**

**Library Payroll January Librarian 500.09**

**Maintenance/Golf Course Project Payroll January Hours- -Pat Schaffner 1,757.38**

**Office Department Payroll January Office Hours 620.49**

**A & B Business Supplies 146.10**

**AmeriPride Service Mops, Deodorizers, Paper Products etc. 159.90**

**Butler Machine Company 8 Jugs-Hydo 10W A Oil 390.96**

**CompQuest Technology Star Tech DVI to VGA Cable Adapter 14.99**

**Curt’s Repair Parts & Labor on 910 Loader 857.78**

**Dakota Pump & Control 0-100 PSI Transducer & Freight 165.00**

**Dakota Supply Group Water Supplies 904.15**

**4DK Electric Parts, Labor & Mileage 180.00**

**FEM Electric Association, Inc. Security Light & Electricity-Golf Course 55.22**

**Gene’s Oil Company Gas & Diesel 659.04**

**Homestead Building Supply Supplies 3,741.09**

**Kappes, Candice Expense & ½ Mileage-Annual Report Workshop 38.80**

**Kessler’s Funeral Plant & Deliveries 40.00**

**Leola High School Alumni Association Donation 100.00**

**Leola Development Corporation/LCAC Donation 500.00**

**McPherson County Herald Library Subscription, Advertising & Publishing 468.96**

**MDU Electricity 3,454.99**

**Menards Supplies 153.11**

**North Central Farmers Elevator Miscellaneous Parts & Supplies 49.49**

**Rod Hoffman Construction Mileage & Labor-Digging Rural Water Leak 735.00**

**Rod Hoffman Construction Mileage & Labor-Elevator Community Center 2,083.75**

**Rural Development 22nd Loan Payment-Sewer Project 4,021.00**

**Share Corporation Supplies-Liquid Drain Opener 168.85**

**South Dakota Assn. of Towns & Townships Membership Dues 254.25**

**South Dakota Dept. of Revenue-Lab Coliform Water Testing 14.00**

**South Dakota One Call 4th Quarter Locates 27.00**

**Valley Telecommunications Phones, Faxing & Internet & Security 372.75**

**Van Der Linden, Matt Reimbursement Shipping Radar 17.01**

**WEB Water January Water Use 3,265.75**

**Westside heating and AC LLC Propane at Shop with Discount 260.00**

**BIIL BEING HELD WITH ONLY PARTIAL PAYMENT**

**West Central Life & Elevator, Inc. Remaining to pay on Citizen Building Elevator 4,558.50**

**NO PROJECT BIILS TO BE CONSIDERED FOR APPROVAL AND HELD FOR FUNDING**

 **Council Member Severson moved to pay the above expenses, except the remaining bill from West Central Lift & Elevator, Inc. for $4,558.50 to be paid once the elevator is installed at the Citizens Building. Council Member Yost seconded the motion. All present Council Members voted in favor. Motion carried.**

 **The Council discussed the resident should be contacted to remove the pile of snow pushed up in the alley. The resident partially opening the alley east of Broadway, leaving a pile of snow blocking the alley for others and causing a fire hazard**

 **The Council discussed still no estimate for the cost of crushing at the City’s Restricted Use Site has been received from Lien’s which is needed in order to consider applying for a Solid Waste Management Grant.**

 **The Council discussed water accounts on which services need to be disconnected.**

 **Val Geffre, School Athletic Director came before the Council to discuss the west ball field the school uses for their football games, the dirt pile needed to be used to fill in holes at the field and the fact the light poles were old and need to be tested. Checking if the school would possibly be interested in purchasing that west end of the ball field was discussed as a possible option, leaving the east field for the summer ball program. Geffre will discuss this with the school board.**

 **Jeff Tschappat presented the Council with a quote from J Gross for a snow bucket for the skidster for 78” – 96” ranging from $1,800.00 to $2,300.00 and a $1,000.00 for the pallet fork. It was decided to check with Mitzels on quote for used snow buckets.**

 **Jeff Tschappat received estimates on 4 ft. LED Christmas Decorations on sale through March from Display Sales ranging from $249.00 to $269.00 depending on the design. The total quote for the fourteen street pole lights was $3,442.00. It was decided to seek private donation or donations from organizations to help pay for them. Damaged Christmas banners were also discussed and checking into quotes to replace them.**

 **The Council discussed accepting bids on the surplus Christmas lights stored at the City Shop and the surplus exercise equipment stored in the Citizens Building.**

 **The Council discussed 910 Loader transmission. It was decided to check into the cost of the loader lease program for government entities and how other communities are leasing them.**

 **The Council discussed problems with the big door on the Quonset and it was decided to have the building looked at. The Council discussed the possibility of setting aside monies for a new building. The finance officer will check to see if there was a way to set up special fund to set aside monies ear tagged for that purpose.**

 **Jeff Tschappat informed the Council the elevator should be installed in the Citizens Building next week and that the ordered paint should be ready Thursday for Bachman Painting to paint the elevator shaft for $200.00.**

 **The Council discussed needed light fixtures and other work to be done at the Citizen Building. Problems with breakers being thrown in the electrical panel at the Citizens Building was discussed and it was decided to have this checked out.**

 **The Council examined the Monthly Police Report.**

 **Council Member Walz moved, with a second by Council Member Gohl, to grant Matt Van Der Linden permission to attend the Domestic Violence Class scheduled for February 27th in Aberdeen. All Council Members voted in favor. Motion carried.**

 **The Council examined the Monthly Library Reports. The Council discussed four of the seven applications for the part-time Librarian position. It was decided the four applicants would be interviewed by the Library Board and set the starting hourly rate at $7.75 per hour with a maximum of 19 ½ hours a week.**

 **Building Permits Issued in January: 14-01 Tim & Heather Collins.**

 **The Council discussed delinquent Revolving Loan #022. Mayor Schock had spoken to the City’s Attorney Vaughn Beck and informed the Council if the owners do not sign the property over to the City, the property would be sold by the sheriff after legal notice was given. This property would have to be sold for more than the amount owed on loan, attorney and legal fees owed the City or else would be legally be turned over to the City.**

 **The Council discussed delinquent Revolving Loan #023. The Council discussed the loan has not been brought current and that the Revolving Loan #023 applicant would need to apply through the Revolving Loan’s Credit Board in order to be considered to get the refinancing and get the lien off the property.**

 **The Council discussed the Sewer Project and that there were no pay requests submitted for the month.**

 **The Council discussed that H & H Contracting, Inc. had not yet sent a contract renewal to clean and inspect the elevated water tower or a contract to consider for the ground storage tank. The City has not yet received an estimate on the other work to be done or scope of work in order to put out for bids to do this work needed on the elevated water tower.**

 **The Council discussed that SDDOT had not rescheduled a date to be here to discuss fire hydrants possibly needing to be moved but that could be done when SDDOT is here the beginning of March.**

 **The Council discussed the measuring for the building on Terry Hoffman’s lot and the paperwork to vacate streets and alleys not previously vacated on Herried, Grant, Lincoln and a portion of Sherman Street, north of Elm Street, keeping the portion of Sherman Street for the campers dump station and enough area around it for campers to turn around. The requested map wanted by Eagles Nest of this area has not yet been received. Once this has been changed it will be sent on to the adjoining property owners for signatures on the vacating petition in order to start the vacating publications and hearing.**

 **The Council discussed the remaining dog tags to be purchased. It was decide to have letters sent to these remaining dog owners’ still needing tags.**

 **Those Council Members seats up for 2014 are Mayor Dean Schock, Council Members David Gohl-Ward One, Norman Tschappat-Ward Two and Mike Waltman-Ward Three. June 3rd will be the Election Date if a City Election is needed. Earliest date to circulate a petition is March 1st and the last day to file is 5:00 P.M. March 25th.**

 **The Council discussed and decided to except offers on the surplus exercise equipment that must be picked up at the citizen’s building.**

 **The Council instructed the finance officer to advertise for Lifeguards for the 2014 Pool season.**

 **The Council discussed the improvement recommendations for the police, pool and city from Safety Benefits along with time table set by departments. It was decided a cell phone and texting policy is to be added to the personnel manual as recommended by Safety Benefits, and to contact them on the sample statement.**

 **The Council discussed the possibility of replacing the city’s bulletproof police vest. It was decided to check into grants to purchase bulletproof vests.**

 **Council Member Severson moved, with a second by Council Member Walz, to purchase a first aid kit for the police car. All Council Members voted in favor. Motion carried.**

 **The finance officer informed the Council, she had not yet received the consumer price index, the amount of back years owed in amounts of uncollected city property taxes at year-end 2013 and those taxes to be collected in 2014 General Property Taxes and Opt Out levied to be collected for 2014.**

 **The Council discussed the SDML District Meeting to be held in Eureka on March 25th.**

 **The City received its NASASP-Associated Membership certificate.**

 **The Council had its 1st Quarter Zoning Meeting held tonight at 7:00 P.M. prior to the Council Meeting.**

 **The Council discussed the McPherson County’s appointment of city representation to the NECOG board and to check to see who on the Council would be interested in the appointment.**

 **The Council, along with school representation, will meet as equalization board on Monday, March 13th at 7:30 P.M. To schedule an appointment to attend the equalization meeting, written notice must be sent to the finance officer by March 15th.**

 **The Council discussed the monthly increase for the cost of the static IP address for the Library and the City Office.**

 **The Council discussed Ken’s Air Boat being available to be hired for celebrations or community activities.**

 **The Council discussed the Agreement for Electronic Transaction entered into between the City of Leola and the U.S. Department of Agriculture (USDA), Rural Development describing the general procedures and policies to be followed when submitting electronic data in lieu of paper documents associated with conducting business with RD and steps taken in order to access the USDA Lender Interactive Network Connection.**

 **The Council discussed the Economic Development Meetings to be April 15th & 16th.**

 **Council Member Waltman moved to eliminate the 11:00 P.M. blowing of the siren. Council Member Severson seconded the motion. All Council Members voted in favor. Motion carried.**

 **There being no further business, Council Member Walz moved, with a second by Council Member Gohl, to adjourn. All present Councilmen voted in favor. Motion carried.**

 **The Leola City Council will meet in regular session on Monday, March 3rd at 7:30 P.M. in the Council Room of the Municipal Building.**

**ATTEST:**

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 **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Dean A. Schock, Mayor of Leola**

 **Candice Kappes, Finance Officer**

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