**LEOLA CITY COUNCIL MEETING**

**February 5, 2018**

 **The Leola City Council met in the Council Room of the Municipal Building in regular session on Monday, February 5, 2018. Mayor Doug Yost called the Meeting to order at 7:30 P.M. with the following Council Members present: Jackie Rau, Dana Leibel, Jessica Lipke, Richard Reis, Michael Yost and Lindsey Bollinger, along with the Finance Officer Kappes. Absent: None. Also present: Richard Harnois, Kimberly Sharp, Gayle & Steve Seibel. The Council was updated by Julie Johnson,**

 **Julie Johnson, Community** **Economic Grant Writer updated the Council by speaker phone. Representation of the Steering Committee received the South Dakota Community Foundation 2017 Community Innovation Grant check for $10,000.00 awarded to the Leola Community Advancement Committee last week in Pierre. The City of Leola will be the physical agency for these funds for the Leola Steering Committee/LCAC which will be expended through the City Economic Development Fund Budget with an auto supplement of $10,000.00 in the Economic Development Fund in the General Fund.**

 **Julie Johnson also informed the Council of other grant applications and their status. The 21st Century Learning Grant being applied for by the School with a March 3rd deadline. Still waiting to hear on the DOT Trails grant and may need to be reapplied for if not awarded this go around or apply through Game, Fish & Parks. She had not heard on the Land & Water Conservation Fund (LWCF) grant to line the pool through Game Fish & Parks but said it sounds promising. Applying for the 75% Community Facility Grant was discussed along with the School Ag in the Class Room and Economic Development grants coming available along with possibly setting up a SD Community Foundation Savings Account and a lot more on the horizon. The Council thanks her for the update.**

 **Council Member Michael Yost moved, with a second by Council L. Bollinger, to approve the minutes from the January 3rd and 4th Council Minutes. All Council Members voted in favor. Motion carried.
 Council Member Rau moved, with a second by Council Member Lipke, to accept the Monthly Treasurer’s Report. All Council Members voted in favor. Motion carried.**

 **The Council examined the following bills:**

**Maintenance Salaried Payroll February Police Fund Salary, Matches & Benefits 3,178.49**

**Finance Office Salaried Payroll February Finance Office Salary, Matches & Benefits 3,759.49**

**Maintenance/****Water & Sewer Dept. Payroll February Water & Sewer Salary, Matches & Benefits 3,237.93**

**Council Payroll January Hours-C & M Citizen’s Food Boxes Pay 19.06**

**Gov’t Bldg. Payroll-Janitor January Janitor Hours-Govt Bldgs. 757.38**

**Library Payroll January-Librarians Hours 730.00**

**Office Department Payroll Water & Sewer-January Hours 757.38**

**Zoning Payroll-Reis January-Building Permits, etc. 0.00**

**A & B Business, Inc. Office Supplies 197.19**

**Agtegra Cooperation Miscellaneous Parts & Repairs 87.10**

**Ameripride Linen & Uniform Services Paper Products, Mops, Deodorizers, etc. 210.97**

**Beck Law Office Attorney Fees 225.00**

**Bollinger Construction Water Leak Repair-Grimes Addition 510.21**

**Curt’s Repair Parts & Labor on City Pickup & Compressed Oxygen & AC2 351.30
Gene’s Oil Company Stove Fuel, Gas & Diesel**   **1147.82**

**Homestead Building Supply Supplies & Materials 139.60**

**Kappes, Candice Split Mileage & Expense Annual Report Workshop & Postage 27.80**

**Leola Public Library Reimbursement for Books & DVDs 113.41**

**McPherson County Herald Publishing 339.47**

**McPherson County Highway Department November Blade work & Labor 51.00**

**Menards Door Latch & Entry Accent Lever 59.95**

**Montana-Dakota Utilities Electricity 3,256.63**

**Readi Tech-DRN Labor on Computers 23.75**

**Rural Development 70th Loan Payment-Sewer Project 4,021.00**

**Sayler Implement, Inc. Parts for Disk 186.64**

**Share Corporation Supplies for Pool, Water & Sewer 3,290.94**

**South Dakota Assn. of Towns & Townships Membership Dues 254.25**

**South Dakota One Call 4th Quarter Locates 15.75**

**South Dakota Dept. of Revenue-Lab Coliform Water Testing 15.00**

**Ten – 45 Grocery Cleaning Supplies 24.87**

**Valley Telecommunications Phones, Faxing & Internet & Security 441.48**

**Walz, Pam Book Reimbursement 134.61**

**Walz, Pam Reimbursement-Mileage - Food Baskets 33.60**

**WEB Water January Water Use 5,172.35**

**Westside heating and AC LLC Propane at Shop 352.35**

 **After discussion, Council Member L. Bollinger moved, with a second by Council Member Leibel, to approve the above bills. All Council Members voted in favor. Motion carried.**

 **The Finance Officer informed the Council the City received the 80% match reimbursement for the Small Community Engineering Study and application has been sent into get on the State Water Plan. An auto-supplement in the amount of the $8,000.00 grant reimbursement will be done under State Grants in the Water Fund.**

 **The Council signed the Menard purchasing agent’s agreement form.**

 **The Council discussed the water leak on Broadway, between 3rd and Williams. It was decided it should be watched and hold off fixing if it doesn’t get any worse.**

 **The Pool Manager Applications were tabled until the Pool Committee does interviews.**

 **The Council discussed the generator and transfer switch for the generator had been picked up in Long Lake and will be installed later.**

 **The Council examined the Library’s Annual Survey, Monthly Library Report and the Law Enforcement Report. The Council discussed the McPherson County Commissioners will consider the County Law Enforcement agreement as discussed to their next Commissioners Meeting and we will receive the agreement after their approval.**

 **The Council discussed the Zoning Board Meeting held earlier and the request to be cancel the permit by Nate Downing due to them moving. He wanted to keep the exceptions but cancel the permit. It was decided by the Zoning Board he would need to pay for it was the Zoning Administrated was paid for issuing the permit, postage and publishing was paid for.**

 **January Building Permits Issued: None**

 **Richard Harnois discussed with the Council he had two licensed dogs but he a third dog at home and did not know about the 2two dog limit when buying the house. He said they were now officially moved and would like an exception to license the third dog. He showed pictures of the three little dogs. Council Member Reis moved, with a second by Council Member L. Bollinger, to allow the third dog, but if one died it could not be replaced. All Council Members voted in favor except Council Member Rau. Motion carried.**

 **Council Member Rau and Council Member L. Bollinger drew up Quote notices on the flooring and installation for the Municipal Building and northwest side of the Library Building to be reviewed to be published & mailed. It was decided quotes will be considered at the April 2nd Meeting and work to be completed by July 1st.**

 **As advertised, a Public Hearing on the Special Events License was held. There being no one present objecting to the issuance, Council Member Leibel moved, with a second by Council Member Rau, to approve the Special Event License for the Leola Fire Department to hold the Firemen’s Casino night at the Legion Hall on Saturday, March 10th, 2018, with March 17th, 2018 being the alternate snow date. All present Council Members voted in favor. Motion carried.**

 **The Council discussed clarification on the amount of salaried hour Dan Yost was to be working. Some understood he would be working 30 hours and some he hours would stay the same and wage to decrease the increase he received upon certification and that decreasing the hours was not within the motion. It was decided to leave Dan Yost remain at the 40 hours and discuss the number of hours needed while doing the 2019 budget. Th Finance Officer asked for clarification on coding payroll as the County Law Enforcement expense would also need to be coded to Police but not budgeted for. It was decided to take the Law Enforcement expenditure from the remaining Police and code 422 professional services and supplement the budget of the payroll line items in Streets and Parks, along with the grant auto supplements Economic Development and the Water Fund state grant line items.**

 **Council Member Michael Yost introduced the following Supplemental Appropriations Ordinance #18-01, to be read the 1st time and moved for its adoption. Council Member M. Yost seconded the motion. All Councilmen voted in favor. Motion carried. The first reading was held as follows:**

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| **ORDINANCE NO. 2018-01** |  |
| **SUPPLEMENTAL APPROPRIATIONS ORDINANCE** |  |
| **Be it ordained by the City of Leola that the following additional sum is supplementally appropriated to meet the obligations and changes of the municipality.** **Whereas the City is planning to go County Wide Law Enforcement and lack the budgeted funds the City hereby plans to deduct the maintenance payrolls to be split between Street fund and the Park Funds instead of Police as intended and increase Street fund 410 and the Park Fund 410 payroll lines items, each in the amount of $22,500.00.** |  |
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|  **General Fund** |  |
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| **101-43000 PUBLIC WORKS**  |
|  **43100 Streets**  |
|  **43100- 411 Salary 18,800.00** **43100-412 OASI 2000.00** **43100-413 Retirement 1700.00****TOTAL Streets Personal Services 41000 22,500.00** **Total Increase to the Streets Fund $22,500.00**

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| **101-45000 CULTURE & RECREATION**  |
|  **45230 Parks**  |
|  **45230-411 Salary 18,800.00** **45230-412 OASI 2,000.00** **45230-413 Retirement 2,100.00****TOTAL Park Personal Services 41000 22,500.00** **Total Increase to the Park Fund $22,500.00**  |

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| **Total Budget Appropriations-Supplements $45,000.00**  |
| **Total GENERAL FUND Appropriations**  |  **$7,500.00** |
|  **==========** |
| **Source of Funding - General Fund Balance $45,000.00** |
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**AUTO-BUDGET SUPPLEMENT** **101-46000 Conservation & Development**  |
|  **46610 Economic Opportunity- S.D. Community Foundation 2017 Community Innovation Grant**  |
|  **Expense-46610- 429 Other-Grant $10,000.00**  **101-433 State Grants-Funding $10,000.00** **Total Development-Economic Development-SD Community Innovation Grant $10,000.00**  **==========** |
| **Total General Economic Development Government Appropriations $10,000.00**  |
| **TOTAL ADDITIONAL GENERAL FUND**  |  **$7,500.00** |
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| **AUTO-BUDGET SUPPLEMENT** **Source of Funding – Sate Grant Fund Balance $8,000.00** |
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|  **422 Professional Service-Small Community Engineering Study Grant**  |
|  **604- 422 Other-Grant Match 8,000.00** **Total Water- Additional Appropriation $8,000.00**  |
| **Total Water -Grant Supplements $8,000.00**  |
| **Total Water Fund Professional Appropriations $8000.00** |  **$8,000.00** |
|  **604-42200-Professional Services ==========** |
| **Source of Water Funding – 604-434 State Grants-75% Funding $8,000.00** |

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|  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **Doug Yost, Mayor****ATTEST: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **Candice Kappes, Finance Officer**  |
|  **Public Hearing and second reading on the Ordinance 18-01 will be held at 8:00 P.M. on Monday, March 5,** **2018, in the Council Room of the Municipal Building, at which time, any opposition may come before the** **Council.** **The Council, along with school representation, will meet as the local equalization board on Monday****March 19th, 2018 at 7:30 P.M. To schedule an appointment to attend the equalization meeting, written** **notice must be sent to the finance officer by March 15th, 2018, at which time no other city business will be** **discussed at Equalization Board. Residence need to go through local board to be allowed to go on to** **McPherson County’s Board.** **Mike Waltman, representing the Leola Golf Association, went over the Golf Association’s 2017 Annual** **Report, with the Leola Golf Course having 91 active members. 33 Family Memberships and 19 Single** **Members were paid in 2017. He discussed the Golf Association plans and what they accomplished. The** **revenue is money collected from the memberships, green fees, tournaments, cart storage and the city.** **Members are requesting more golf cart storage along with the need for mower storage. They have put in** **an irrigation system on part of the course, purchased a golf cart to be rented, a broom for grooming the** **fields. They started a lady’s league night, plan to build storage space for more golf carts & set money aside****towards purchasing a new mower. The Council thanked Waltman for his report.** **A Public Hearing was set for Monday, March 5th at 8:30 P.M. to consider the Special Events Licenses for** **the wedding events of Jessica McClain and Cameron Lux by the American Legion Post #78-L & L Bar on** **Saturday, May 26th at the Legion Hall and Chrissy Baily and Will Goeshel by Billy’s Bar & Grill on** **Saturday, October 6th at the Legion Hall.** **The Council discussed the SDML District Meeting to be held in our district in Roscoe on Tuesday,** **March 28th, 2017 with a registration fee of $26.00. Those planning to attend and those bringing a spouse** **should know at the March 5th Meeting, along with the registration fee for their spouse if attending.**  **Finance Officer Kappes informed the Council she was planning to be using some of her vacation.**  **The Council discussed petitions are needed to be filed by 5:00 P.M. on February 23, 2018. If an Election** **Would be needed it would be held on April 10th, 2018.** **Mayor Doug Yost discussed the USA RD 75% Grant-Community Facility Direct Loan Grant Program****and it was decided to get ideas from the community. Anyone having ideas bring should bring them to the****March 5th Council Meeting.**  **The Council went over the list of surplus police equipment which will be needing to have an assessed** **value before publishing in the SDML magazine or on the finance officer’s SDML league yahoo site. It was** **decided to see if the Sheriff’s Office would be able to assess the items or if they were interested in purchasing** **before selling to another government agency.** **The Mayor discussed with the Council the Log Sheets he drew up for maintenance to log the** **time spent working where will be logged on the log sheets and Deputy Finance Officer Weiszhaar** **will enter them into her computer for Yost and Tschappat.**  **The signed agreement with Dennis “Mike” Olson d/b/a Consulting/Contracting Service** **(“OCCS”) ensuring his services with the $1,500.00 to be applied to his future bills was returned.** **The Council discussed the Habitat Access Program meeting will be held in Sioux Falls on February 6th.** **The Council discussed the Governor’s house located at 1138 Burtis Avenue in Leola now owned****by Grow SD was up for sale for $59,000.00.**  **There being no further business, Council Member Leibel moved, with a second by Council Member** **Reis, to adjourn. All Council Member voted in favor. Motion carried.**  **The Leola City Council will meet in regular session on Monday, March 5th at 7:30 P.M. in the Council** **Room of the Municipal Building and again as Equalization Board on Monday, March 19th.** **ATTEST:**  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Doug Yost, Mayor of Leola** **Candice Kappes, Finance Officer**  **This institution is an equal opportunity provider, and employer.”** **Published once at the approximate cost of \_\_\_\_\_\_\_\_.**  |
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