City of Leola Council Meeting

April 6, 2021

The April 6 City Council Meeting was called to order at 7:00 pm by Mayor Royce Erdmann. Present council members: Jackie Leibel, Michael Yost, Tim Collins, Trisha Erdmann, Jackie Rau, and Richard Reis. City personnel present: James Hoffman and Sondra Waltman.

Reis moved with a second from Yost to approve the March minutes. All in favor, motion carried.

Reis moved with a second from Erdmann to approve the treasurer’s report. All in favor, motion carried.

Reis moved with a second from Rau to approve the project bill from Helms and Associates, and the regular bills after Waltman receives clarification from the SD DOT. All in favor, motion carried.

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| **Bills to be Considered for April 2021** |
|   |   |   |
| Agtegra | Supplies/Repairs |  $ 777.41  |
| Aramark | Office Services/Supplies |  $ 85.76  |
| CorTrust Visa | Postage/Payroll Fees/JH Hotel |  $ 189.39  |
| Dependable Sanitation | Garbage Collection |  $ 60.00  |
| EMC Insurance | Audit Adjustment |  $ 1,285.00  |
| Farmer's Union Oil | Propane Tank Rent |  $ 100.00  |
| Gene's Oil Company | Gas & Diesel/Library Heating Oil |  $ 1,548.88  |
| Kappes Tree Service | Kallenberger Tree Abatement |  $ 600.00  |
| Leola Library | Books/DVDs |  $ 82.23  |
| Les's Standard | Repairs - Library Furnace |  $ 464.81  |
| McLeod's | Election Supplies |  $ 133.28  |
| McPherson Co. Herald | Ads/Proceedings |  $ 231.96  |
| McPherson Co. Law | Q2 2021 |  $ 11,250.00  |
| Montana Dakota Utilities | Utilities |  $ 2,615.68  |
| Pam Walz | Books |  $ 376.52  |
| Pam Walz | Mileage |  $ 33.60  |
| ReadiTech | Tech Support |  $ 23.70  |
| Rural Development | 108th Payment for Sewer |  $ 4,021.00  |
| SD DOT | Trail Grant |  $ 4,225.21  |
| SD Health Lab | Water testing |  $ 15.00  |
| Ten-45 | Supplies |  $ 12.28  |
| Valley | Telephone, Fax, Internet |  $ 391.98  |
| WEB Water | Water for March |  $ 8,608.95  |
| Payroll | Finance Office |  $ 3,300.00  |
| Payroll | Government Buildings |  $ 741.00  |
| Payroll | Library |  $ 805.60  |
| Payroll | Mayor/Council |  $ 7,200.00  |
| Payroll | Sewer |  $ 2,966.66  |
| Payroll | Street |  $ 2,550.00  |
| Paryoll | Zoning |  $ 835.00  |
| Payroll | SD Health Pool - April |  $ 1,475.84  |
| Payroll | SS, Med, W/H, SDRS with Matches |  $ 2,025.35  |
|   | Total |  $ 59,032.09  |
|   |   |   |
| **Bills for Water Project** |   |   |
| Helm's & Associates | PROJECT CONTINGENCY FUNDS |  $ 325.00  |
|   | Total |  $ 325.00  |

WATER PROJECT: Worries were shared that time extensions without penalties have been given to Dahme Construction in the past, it is now making Leola less of a priority. Other concerns included compaction tests and types of road surfaces (chip seal or asphalt mat). Waltman will contact Lucas Hoover with Helms and Associates and follow up with the council.

McPherson County Deputy Sheriff Allie Hilgemann joined the meeting at 7:25 pm to deliver the monthly county law report. With no questions from the council, she left the meeting at 7:30 pm.

OLD BUSINESS:

The lights have not been replaced in the Citizen Building. Waltman reported they should be installed this coming weekend (April 10) according to Tschappat.

The Personnel Manual updates are still being reviewed. A final draft will be available for May’s meeting.

The city election for Ward 3 will be Tuesday, April 13th. Polls are open 7 am to 7 pm.

Concerns about the baby pool being condemned were addressed, and Collins inquired if there was a way to resurrect the baby pool to make it usable. Waltman will reach out to My Aquatic Center to ask what it would entail, along with costs associated, as they were the ones who condemned it. The council felt if it was unreasonable, to proceed with filling it in. If it was a reasonable repair, a follow up will be brought to the next meeting. The liner project will resume when the weather is favorable.

A reminder that the oversized dumpster will be available tentatively from April 22 through May 10.

Collins left the meeting at 8:15 pm.

NEW BUSINESS:

Ordinances regarding noise/dog barking/fireworks were reviewed from a neighboring community. More research will be done regarding peddlers and associated fees/permits. After discussing, Collins moved to adopt and introduced Ordinance 2021-01 and the first reading was held. Ordinance 2021-01 is as follows:

ORDINANCE 2021-01

An Ordinance to authorize the use of golf carts within the city limits of Leola, South Dakota

BE IT ENACTED BY THE Leola City Council of the City of Leola, South Dakota;

SECTION 1: For the purposes of this ordinance, the term golf cart means a four wheeled vehicle originally and specifically designed and intended to transport one or two individuals and golf clubs for the purpose of playing the game of golf on a golf course.

SECTION 2: The City of Leola hereby permits the use of golf carts on the municipal streets of the City of Leola, subject to the following:

1. The golf cart is to be insured with a minimum of liability coverage with proof of coverage present when in operation;
2. The person operating the golf cart shall hold a valid driver’s license and is required to carry it with them;
3. The person operating the golf cart shall obtain a permit from the City of Leola to operate the golf cart on municipal streets;

SECTION 3: All public streets within the city limits are permitted EXCEPT any state or county highway. Operators may cross state or county highways in order to continue onto other city streets but driving down any state or county highway is forbidden. All state and local traffic laws apply when driving on public streets, including open alcohol containers and/or operating while under the influence of any impairing substances.

SECTION 4: Failure to abide by either Section 2 or Section 3 of this ordinance shall be deemed a Class 2 Misdemeanor.

DATED this 3rd Day of May, 2021.

ATTEST: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Sondra Waltman, Finance Officer Royce Erdmann, Mayor

First reading: April 5, 2021

Second reading: May 3, 2021

Published: April 15, 2021 & May 13, 2021

Effective: May 13, 2021

Reis seconded the motion. All in favor, motion carried. Collins moved with a second from Reis to set the annual permit fee at $10. All in favor, motion carried.

Malt beverages license renewals were reviewed for G’s Conveniences, Billy’s Bar and Grill and Ten-45 Grocery and Café. Reis moved with a motion from Yost to approval the renewals. All in favor, motion carried.

Rhubarb Day Celebrations were discussed. Billy’s Bar and Grill and the Leola Legion Bar both inquired about selling alcohol outside during the Rhubarb Festival. Reis moved with a second from Yost to allow under the following stipulations: (1) the area/Sherman Street is sectioned off, (2) no glass, and (3) all garbage and security is the responsibility of two establishments. All in favor, motion carried.

Following the Kallenberger tree abatement (for three trees), there were two additional trees in question. Code Enforcer Mike Olson stated they were in the right of way, so it was up to the city if should be cut down or not. Council stated that the trees remained property owner’s responsibility. Ron Kappes, owner of Kappes Tree Removal, trimmed the trees as needed.

The Restricted Use Site is open until October. RUS is open to the public on Thursdays from 3:30 pm to 7:30 pm, or by appointment made through the finance office. If the grounds are too wet, the RUS will not be opened. Maintenance personnel will patrol public access to ensure only permitted items are being disposed.

COMMITTEE REPORTS:

Street/Alley/RUS – The bunkers need to be sorted and cleaned out. A new sign needs to be ordered stating trees are accepted, but no household garbage is permitted.

Water/Sewer – James Hoffman has a Wastewater webinar April 6-8, with an exam on April 8 at the Ramkota in Sioux Falls.

Park/Recreation/Pool – The cleaning/painting of picnic tables and benches is ongoing. There are trees reported down at Doc’s Pond. Per expressed recreational concerns at Doc’s Pond, discussion was held on adding an extra garbage, a grate over the firepit, and a barrier of bushes along the fence line. It was also noted to put the docks in the water at Lundquist Dam/Doc’s Pond areas. Game Fish and Parks have been contacted about stocking the dam and are currently on a waiting list.

Building/Equipment – Cleaning of the waiting room of the Medical Building was discussed. Leibel will meet with custodial personnel to address.

Code Enforcement/Law Enforcement/Library – Due to a family emergency, Code Enforcer Mike Olson did not have a report for the council but will get one to Waltman once inspections have been completed.  Waltman will share with the council once received. Local law enforcement was discussed.  In an emergency, patrons should call 911. In nonemergency situations, please call the Sheriff’s department at 439-3400.  If no one is available, leave a message.  Although the city contracts law enforcement, not all matters require their involvement. General complaints will be addressed after a formal complaint is filed.  Formal written complaints need to be filed with the finance officer.  Effective immediately, no complaint will be addressed unless it is formally documented. Again, in an emergency, dial 911. The library report was reviewed.

LEAD – The checking account has been closed and the city received $8085.

Upcoming Meetings: There will be an Election Canvas Meeting on April 15 at 7 pm and the next regular council meeting will be May 5 at 7 pm.

Additional Council Discussions: Council inquired about the pickup seat and steering wheel being replaced. They have not, so maintenance was told to do so. Some wayfinding signs have been reported as leaning and need to be corrected. The city shop needs a new doorknob and the RUS needs a new padlock as copies of the keys have been distributed in the past and not returned. Maintenance requested two new DeWalt 20v batteries and three picnic table kits to repair existing tables. Rau moved with a second from Leibel to purchase a new doorknob, padlock, two batteries and three table kits. All in favor, motion carried. Reis volunteered to pick up all approved items.

At 9:59 pm, Leibel moved with a second from Reis to adjourn. All in favor, motion carried.

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ATTEST: Royce Erdmann, Mayor

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Sondra Waltman, Finance Officer

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