

City of Leola -- Council Meeting Proceedings

May 6, 2024

The meeting was called to order at 7:00 pm by Mayor Royce Erdmann. Present council members: Michael Yost, Jackie Leibel, Alan Wimer, and Jackie Rau. Richard Reis and Brett Schaible were absent. City personnel present: Jeff Tschappat, Terry Lehmann and Sondra Waltman. Also present: Josh Anderson, Grant Anderson, and Brooke Higgins.

Yost moved with a second from Wimer to approve the previous meeting minutes. All in favor, motion carried.

Rau moved with a second from Leibel to approve the treasurer's report. All in favor, motion carried. The account balances are as follows: General Fund, \$523,201.58; Revolving Loan Fund, \$72,816.84; and Project Account \$9,638.41.

Yost moved with a second from Wimer to pay the proposed bills. All in favor, motion carried.

Bills to be Considered for May 2024		
Agtegra	Repairs/maint (filters, spark plug, washer fluid, etc)	\$ 229.96
Aramark	Supplies	\$ 116.50
Corporate Trust/US Bank	14th Quarterly Pmt - Water Project	\$ 3,082.37
CorTrust Visa	Intuit (payroll processing fees), postage	\$ 98.71
Curt's Repair	Truck repairs, parts	\$ 445.84
Dakota Supply Group	Supplies	\$ 73.66
Dependable Sanitation	Garbage Collection	\$ 186.25
DRN	Web security	\$ 15.80
Farmer's Union Oil	Propane tank rent	\$ 100.00
Gene's Oil Company	Gas/Fuel	\$ 322.44
J&R Plumbing & Heating	Repairs (pool), A/C check/repair (MB and Lib) - all 2023	\$ 2,712.17
Lehmann, Terry	Mileage, meals	\$ 369.50
Leibel, Jackie	Mileage	\$ 61.20
McPherson County	Annual culvert payment (#4/10)	\$ 5,000.00
McPherson County	Q2 Joint Law Enforcement	\$ 12,600.00
McPherson Co. Herald	Minutes/Notices	\$ 210.96
Menards	Supplies for park benches/tables	\$ 385.04
Milbank Winwater	Supplies, hydrant meters	\$ 2,304.82
Montana Dakota Utilities	Utilities	\$ 3,184.24
Moser Excavating & Trucking, LLC	Curb stop leak repair, hydrant repair, drainage on Pearl Ave	\$ 2,255.11
Runnings	Pressure Washer	\$ 299.99
Rural Development	145th Payment for Sewer	\$ 4,021.00
Share Corp	Degreaser, paint	\$ 579.50
SD One Call	8-1-1 calls	\$ 4.20

SD Public Health Lab	Water testing	\$ 15.00
Telespire	Cell Phone	\$ 65.00
Valley	Telephone, Fax, Internet	\$ 357.11
Waltman, Sondra	Furnace filters, parts for pressure washer, funeral plant	\$ 159.19
Walz, Brian	Stump Grinding (parks)	\$ 1,020.00
WEB Water	Water for April	\$ 6,975.69
	April Payroll	
Payroll	Mayor/Council	\$ 22.40
Payroll	Sewer Fund	\$ 6,700.34
Payroll	Finance Office	\$ 3,466.66
Payroll	Government Buildings	\$ 195.00
Payroll	Library	\$ 1,087.90
Payroll	SD Health Pool - May	\$ 2,622.90
Payroll	SS, Med, W/H, SDRS with Matches	\$ 2,430.03
	Total	\$ 63,776.48

OLD BUSINESS

Ordinance Book – Discussion was held on Title 14.

Community Cleanup/Day of Caring – The school and city worked together on April 22 (Earth Day) to clean up 13 areas of town and filled 52+ black garage bags of yard debris, piled sticks/branches and collected garage. Another Day of Caring will be scheduled for 2025 after the positive feedback received.

Surplussed Bulbs – Wimer moved with a second from Yost to re-surplus 554 C9 Christmas light bulbs (389 clear, 162 blue, 2 green and 1 yellow) at zero value. All in favor, motion carried.

Council member Richard Reis called into the meeting at 7:16 pm.

NEW BUSINESS

2024 Elected Officials – Mayor Royce Erdmann did not rerun for the mayor position after fulfilling his two-year term. Wimer moved with a second from Leibel to remove Erdmann from the city bank accounts and to leave the mayor’s seat open. All in favor, motion carried. Erdmann left the meeting at this time.

Three council members ran unopposed for two-year terms: Richard Reis, Ward 1 City Council; Michael Yost, Ward 2 City Council, and Jackie Rau, Ward 3 City Council. The three members took an Oath of Municipal Officers and were sworn into office.

Wimer moved with a second from Leibel for Michael Yost to be Council President and Jackie Rau Council Vice President. All in favor, motion carried. Due to the vacant Mayor seat, Yost will run the meeting as President. After reviewing the Committee Appointments, Wimer moved with a second from Leibel to leave it as is. All in favor, motion carried. The Committee appointments, board appointments and other designations are as follows:

2024 Committee Appointments

Streets, Alleys & RUS	Reis, Schaible, Wimer
Water & Sewer	Leibel, Yost, Wimer
Parks, Recreation & Pool	Leibel, Yost, Wimer
Buildings & Equipment	Reis, Schaible, Rau
County Law & Library	Leibel, Schaible, Rau
Golf Course & ADA	Reis, Yost, Rau

Other Board Appointments

Zoning Board: Mayor (Vacant), Lloyd Breitag, Jackie Rau, Dean Schock, Michael Yost, and Secretary Sondra Waltman

Credit Board: Janelle Kolb, Jackie Leibel, Joyce Carman, Alan Wimer, Mayor (Vacant), Michael Yost, and Program Director Sondra Waltman

*Library Board: Virginia Kessler, Deb Weiszhaar, Marilyn Erdmann, Zack Walz, Becky Wolff, and one vote from the three council members on the committee: Leibel, Schaible, Rau

*Housing & Redevelopment Commission: President Becky Wolff, Secretary Pam Schaffner, Jackie Rau, Allen Aman, and Jeff Mueller

*Leola Golf Association: Set at local board level

*Leola Athletic Association: Set at local board level

Other Designations

Official depository CorTrust Bank; Official newspaper McPherson County Herald; Attorney Vaughn Beck at Beck Law Office

Donations – After discussing financials, Rau moved with a second from Reis to donate to the following organizations: LCD, \$500; North Central Heritage Museum, \$300; Leola Athletic Association (baseball), \$1500; and Leola Yearbook, \$50. All in favor, motion carried.

Farmer’s Market – Brooke Higgins, Outreach and Resource Development Coordinator at NRCS, spoke with the council regarding a grant for potential Farmer’s Market in Leola in 2025, if awarded. The council felt this was a great idea and encouraged her to apply for the grant.

At 7:47 pm, Reis disconnected the call and joined the meeting in person.

Picnic Tables – Discussion was held regarding a rental fee for picnic tables. Wimer moved with a second from Rau to charge \$25 rent for renting the tables, regardless of how many. Roll call vote: Wimer, aye; Rau, aye; Leibel, nay; Ries, nay; Yost, nay. Motion died. Yost moved with a second from Reis to allow community members to use the tables at no cost. Roll call vote: Yost, aye; Reis, aye; Leibel, aye; Rau, nay; Wimer, nay. Motion carried by majority.

2023 Annual Report – After review and discussion, Wimer moved with a second from Reis to accept the 2023 Annual Report. All in favor, motion carried.

2023 Annual Audit – Cahill, Bauer & Associates will come audit 2023 financials at the end of May. After discussion, Wimer moved with a second from Reis to rescind Resolution 2023-03 Contingency Transfer Resolution and move to transfer \$14,000 out of the General Fund to the Water Fund. All in favor, motion carried.

Hire Summer Employees – Wimer moved with a second from Reis to hire the following summer employees: Josh Anderson, Manager, \$18/hour; Shaylee Gill, Assistant Manager, \$17/hour; Emily Anderson, Assistant Manager, \$17/hour; Zander Hoffman, Lifeguard, \$16/hour; Kaitlyn Mueller, Lifeguard, \$16/hour; Grant Anderson, Lifeguard, \$16/hour; Shekota Lehmann, Lifeguard, \$17/hour; Emma Collins, Lifeguard (after obtaining certifications), \$15/hour; Madelyn Cole, Lifeguard (after obtaining certifications), \$15/hour; and Emily Anderson, Swimming Lesson Instructor, \$25/student. All in favor, motion carried. Josh Anderson spoke to the council regarding schedules and open dates. Season passes will be available for 2024.

MAINTENANCE UPDATES

The pool is drained and cleaned, the docs are in at the dam, parks have been cleaned up, and the second dumpster is here for the spring community clean up. The pool heater needs to be repaired. The loader has been repaired. New brushes are needed for the street sweeper; quotes will be obtained.

COMMITTEE REPORTS

Street, Alley & Restricted Use Site – The oversized dumpster is available through Friday, May 17. Lein Transportation is waiting for dryer conditions before hauling out concrete. The RUS is to be locked after normal business hours and to contact the city office for additional times. The mosquito sprayer is ready to go.

Water & Sewer – Drainage on Pearl Ave has been corrected. Standing water was reported on Sherman Street/Elm Street.

Park, Recreation & Pool – Top Tier Custom Pumping does custom work if the city ever needed anything. Electricity is on at the parks and pool.

Brooke Higgins left the meeting at this time.

Buildings & Equipment – The maintenance staff members were thanked for painting the sidewalk outside the Piggy Bank. The heat pump at the Municipal Building is under repair, but still working.

Code Enforcement, Law Enforcement & Library Reports – Monthly reports were reviewed for the county law and library. No code enforcement report was received.

Zoning – A reminder that a building permit is required for all projects and can be obtained from the Finance Office. Discussion was held for rezoning a residential area to commercial for an individual to obtain a Federal Firearms License and sell firearms in city limits. Rezoning is not required, per city attorney, as the R-2 Residential District allows commercial use. The next quarterly meeting will be in August.

COMPLAINT FORMS: None. The council encourages concerned citizens to file a complaint form (available online or at the city office), attend a monthly meeting, or to get involved by running for city council.

PUBLIC COMMENTS: None.

UPCOMING EVENTS: The next regular monthly meeting will be Monday, June 3 at 7 pm.

CORRESPONDENCE: A thank you was shared with the council from the family of Bernadine Rau.

EXECUTIVE SESSION: At 8:47 pm, Wimer moved with a second from Leibel to enter executive session to discuss legal matters. All in favor, motion carried. Lehmann and Tschappat left at this time, along with Josh and Grant Anderson. Executive session ended at 8:59 pm with no action taken.

ADDITIONAL TOPICS: Discussion was held regarding the public bathrooms. It was suggested to add cleaning supplies and a note regarding surveillance cameras for obstruction of property.

At 9:14 pm, Wimer moved with a second from Rau to adjourn the meeting. All in favor, motion carried.

Michael Yost

Sondra Waltman

Michael Yost, President, City of Leola

ATTEST: Sondra Waltman, Finance Officer, City of Leola

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