

City of Leola -- Council Meeting Proceedings

July 1, 2024

The meeting was called to order at 7:00 pm by Council President Michael Yost. Other present council members: Jackie Leibel, Alan Wimer, Jackie Rau, Brett Schaible, and Richard Reis. City personnel present: Jeff Tschappat, Terry Lehmann, Sondra Waltman and Pool Manager Josh Anderson.

Reis moved with a second from Leibel to approve the previous meeting minutes. All in favor, motion carried.

Wimer moved with a second from Schaible to approve the treasurer's report. All in favor, motion carried. The bank account balances are as follows: General Fund, \$595,959.89; Revolving Loan Fund, \$74,031.12; and Project Account \$9,638.41. Reis moved with a second from Rau to send three past due accounts to AAA Collections. All in favor, motion carried.

Schaible moved with a second from Rau to pay the proposed bills. All in favor, motion carried.

<b>Bills to be Considered for July 2024</b>		
Agtegra	Bulk oil, filter, cable, paint, pins/chains	\$ 2,341.90
American Red Cross	Learn to Swim Facility Fee	\$ 200.00
Black Knight Pools, Spas & Games	Heater	\$ 8,094.00
Cahill Bauer & Associates	2023 Audit; progress billing	\$ 7,175.00
CorTrust Visa	Intuit (payroll processing fees), postage	\$ 47.73
Curt's Repair	Curbspot Key, pump repair	\$ 660.00
Dependable Sanitation	Garbage Collection	\$ 110.00
DRN	Web security	\$ 15.80
Gene's Oil Company	Gas/Fuel	\$ 578.29
JGE	Repairs	\$ 667.62
Lehmann, Terry	Mileage, yard cart	\$ 155.93
McPherson Co. Herald	Minutes/Notices	\$ 128.86
McPherson Co. Joint Law	Q3 2024 Law Enforcement	\$ 12,600.00
Menards	Paint, garden hose	\$ 297.77
Montana Dakota Utilities	Utilities	\$ 3,192.27
OCCS	Code Enforcement: Q2 2024	\$ 993.30
Runnings	Key	\$ 6.56
Rural Development	147th Payment for Sewer	\$ 4,021.00
SD Public Health Lab	Water testing	\$ 15.00
Share Corp	Street patch material	\$ 1,189.62
Telespire	Cell Phone	\$ 65.00
Valley	Telephone, Fax, Internet	\$ 408.42
Vestis (previously Aramark)	Supplies	\$ 116.50
WEB Water	Water for June	\$ 8,977.29

	<b>June Payroll</b>	
Payroll	Pool	\$ 9,390.25
Payroll	Mayor/Council	\$ 6,000.00
Payroll	Sewer Fund	\$ 6,850.34
Payroll	Finance Office	\$ 3,691.66
Payroll	Government Buildings	\$ 221.00
Payroll	Library	\$ 1,323.50
Payroll	Zoning	\$ 150.00
Payroll	SD Health Pool - July	\$ 2,622.90
Payroll	SS, Med, W/H, SDRS with Matches	\$ 3,777.37
	<b>Total</b>	<b>\$ 86,084.88</b>

At 7:15, Pool Manager Josh Anderson shared updates regarding the pool.

#### OLD BUSINESS

Summer Employees – After discussion, Wimer moved with a second from Schaible to rescind the motion from the June meeting to hire two front desk attendants at the pool and move to hire three instead: Madalyn Cole, Kaleigh Weig and Parker Hoffman at minimum wage. All in favor, motion carried. Discussion was held if CPR/First Aid certifications needed to be obtained. The council decided this wasn't necessary at this time in the season.

Pool – Discussion was held regarding the pool heater warranty and will hopefully be up and running mid-July. The pool will be open through August 18 and the school will be contact to inquire about interest in using it once classes are back in session.

Pool manager Josh Anderson left the meeting at 7:38 pm.

#### NEW BUSINESS

WEB Water – Effective October 1, WEB Water is implementing a rate increase to the city of \$0.24/per 1,000 gallons. Wimer moved with a second from Rau to implement the same increase of \$0.24/per 1,000 gallons to city water customers effective October 1. All in favor, motion carried. The new base water rate (minimum of 1,000 gallons) will be \$35.57, and the prorated amount will be \$0.00657 per gallon after the first thousand gallons used.

#### MAINTENANCE UPDATE

Multiple updates were shared regarding improvements around town. A few quotes were discussed for street sweepers and the best price was \$615. The sweeper topic will be tabled for the next meeting. 21 loads of concrete were removed from the Restricted Use Site.

#### COMMITTEE REPORTS

Street, Alley & Restricted Use Site – An overall plan will be made for grading and chip sealing areas of town to keep up road structures. Potholes will be patched.

Water & Sewer – With the upcoming increase in postage, Rau moved with a second from Wimer to order four boxes of stamped envelopes for water/sewer bill mailings. All in favor, motion carried. Wimer shared SD DOT’s plans of making sidewalks ADA complaint several years from now and inquired about any potential water/sewer projects. There are none at this time that would affect Highway 10.

Park, Recreation & Pool – Fishing reports from Game Fish & Parks were shared from Lundquist Dam. Pool topics were previously discussed.

Buildings & Equipment – Local electricians will be contacted for quotes to wire the pool heater and Municipal Building for a generator.

Code Enforcement, Law Enforcement & Library Reports – The monthly library and code enforcement reports were reviewed. There was no law report available. After discussion, Schaible moved with a second from Wimer to order a debit card for the library account for Librarian Pam Walz, with a \$250 limit to purchase books/movies as needed. All in favor, motion carried.

Zoning – No updates.

COMPLAINT FORMS: Two complaint forms were reviewed by the council regarding loose dogs in the community. Both dog owners were contacted.

PUBLIC COMMENTS: None.

UPCOMING EVENTS: The city office will be closed July 4 and 5. There will be a special meeting to discuss the budget on Monday, July 15 at 7 pm. The regular August meeting will be moved to Thursday, August 8 at 7 pm due to 4-H Achievement Days. The regular September meeting will be held on Thursday, September 5<sup>th</sup> due to Labor Day.

CORRESPONDENCE: A thank you was shared with the council from the Jasmer family.

EXECUTIVE SESSION: None.

ADDITIONAL TOPICS: Discussion was held on updating the city website. Wimer shared that the birthday party at the pool was a success and encourages others to utilize the facility for events.

At 8:54 pm, Leibel moved with a second from Wimer to adjourn the meeting. All in favor, motion carried.

Michael Yost

Sondra Waltman

Michael Yost, President, City of Leola

ATTEST: Sondra Waltman, Finance Officer, City of Leola

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