City of Leola Council Meeting

July 12, 2021

The meeting was called to order at 7:02 pm by Mayor Royce Erdmann. Present council members: Jackie Leibel, Jackie Rau, Michael Yost, Richard Reis, Alan Wimer and Brett Schaible. City personnel present: Jeff Tschappat and Sondra Waltman.

Reis moved with a second from Rau to approve the regular and special meeting minutes. All in favor, motion carried.

Yost moved with a second from Reis to approve the treasurer’s report. All in favor, motion carried.

After reviewing, Wimer made a motion to pay all regular bills, the project bills for Helms & Associates and NECOG, but to hold Dahme Construction’s payment due to them not yet returning to Leola to chipseal the roads. Schaible seconded the motion. All in favor, motion carried.

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| **Bills to be Considered for July 2021** |
|   |   |   |
| Agtegra | Posts/bolts/oil/tools |  $ 190.24  |
| Aramark | Office Services/Supplies |  $ 85.76  |
| Beck Law | Ordinance |  $ 175.00  |
| Black Knight Pool | Pool gasket repair |  $ 1,258.18  |
| Code Enforcement Specialists | Services through 6/30/21 |  $ 1,439.40  |
| Corporate Trust/US Bank | 2nd Quarterly Pmt - Water Project |  $ -  |
| CorTrust Visa | Postage/Payroll Fees/Hotel/Pool/Lib |  $ 561.49  |
| DANR | Annual Fees |  $ 220.00  |
| Dependable Sanitation | Garbage Collection |  $ 96.00  |
| Gene's Oil Company | Gas & Diesel |  $ 389.57  |
| Hawkins | Pool supplies/test kit/chemicals |  $ 795.03  |
| House of Glass | ADA Door Repair |  $ 119.78  |
| Leola Library | Books/DVDs/Rhubarb Basket |  $ 68.61  |
| McPherson Co. Herald | Ads/Proceedings |  $ 324.67  |
| McPherson County Auditor | Q3 Law Enforcement |  $ 11,250.00  |
| Menards | Handle/Sink/Power Strip/Ys/Pool |  $ 230.91  |
| Montana Dakota Utilities | Utilities |  $ 2,537.65  |
| Moser Excavating | NRCS Curbstop Repair |  $ 408.16  |
| Pam Walz | Books |  $ 222.72  |
| Pam Walz | Mileage |  $ 33.60  |
| ReadiTech | Tech Support |  $ 23.67  |
| Runnings | Sump pump |  $ 59.99  |
| Rural Development | 111th Payment for Sewer |  $ 4,021.00  |
| SD Health Lab | Water testing |  $ 15.00  |
| Share Corp | Supplies |  $ 546.31  |
| Sondra Waltman | Mileage: Pierre, Sioux Fall, Aberdeen |  $ 370.44  |
| State Line Concrete | Cement/Baby Pool |  $ 840.82  |
| That Guy Lawn Care | Weed spraying |  $ 231.00  |
| Valley | Telephone, Fax, Internet |  $ 405.54  |
| WEB Water | Water for June |  $ 8,784.90  |
| Payroll | Finance Office |  $ 4,025.00  |
| Payroll | Government Buildings |  $ 802.75  |
| Payroll | Library |  $ 727.53  |
| Payroll | Mayor/Council |  $ 8,718.90  |
| Payroll | Water |  $ 2,966.66  |
| Payroll | Parks |  $ 9,550.00  |
| Paryoll | Zoning |  $ 275.00  |
| Payroll | SD Health Pool - July |  $ 1,475.84  |
| Payroll | SS, Med, W/H, SDRS with Matches |  $ 2,186.97  |
|   | Total |  $ 66,434.09  |
|   |   |   |
| **Bills for Water Project** |   |   |
| Dahme Construction | PROJECT CONTINGENCY FUNDS |  $ 27,201.14  |
| Helm's & Associates | PROJECT CONTINGENCY FUNDS |  $ 3,025.10  |
| NECOG | PROJECT CONTINGENCY FUNDS |  $ 6,000.00  |
|   | Total |  $ 36,226.24  |

At 7:15 pm Ben Aaronson called into the council meeting. He is interested in purchasing a lot that has debt owed to the city. The council agreed to discuss and thanked him for calling. Aaronson disconnected the call at 7:17 pm. Upon discussion, the council wants Aaronson to contact the owner to discuss purchasing options before the city considers any debt forgiveness.

WATER PROJECT: Mayor Erdmann will call Helms & Associate’s Project Engineer Lucas Hoover to discuss the delays in returning to Leola. Erdmann will also give Hoover a hard deadline for the project to be completed by, excluding the grass planting which will take place when the weather is more favorable.

At 7:25 pm McPherson County Deputy Sheriff Allie Hilgemann joined the meeting to discuss the monthly county law report. With no questions from the council, she left the meeting.

At 7:29 pm, TJ Pudwill, Jim Schaffer and supporters joined the council meeting. They wanted to discuss sewer options in the Pudwill Estates development with the council. Due to the city’s past/current infrastructure projects, it is financially unobtainable for the city currently. Pudwill, however, was hoping to explore cost sharing options and wishes to bring sewer to the first five lots from the east. The council asked Pudwill to obtain a rough quote to see what budgeting options could be explored at the city’s upcoming budget meeting. The party left the meeting at 7:49 pm.

OLD BUSINESS

State Surplus Vehicles: As of July 1, there is a website showcasing vehicles for sale. The city obtained an account, and the council will continue to look for a vehicle when feasible, local options arise.

Leola Comfort Station (old concession stand): Upon clarification from Randy Kittle, Grants Coordinator for South Dakota Game, Fish and Parks, the brick building at the football field can be taken down as long as the acreage remains accessible for public use.

Spraying: Cameron Lux is currently deployed and will not be able to do any spraying. Reis moved with a second from Schaible to hire to Kalen Thoman, owner of That Guy Lawn Car, to spray as needed. All in favor, motion carried.

Surplus items: After reviewing the items from the work night held in June, Schaible moved with a second from Wimer to surplus the old trailer and sander, due to its rusted/wore out condition, and take it to Curt’s Repair for scrap metal. All in favor, motion carried.

NEW BUSINESS

Complaint Forms: Formal complaints were reviewed by the council, focusing on two topics, code enforcement and the water project. The council decided to discuss priority offenses to Code Enforcer Mike Olson and will inform Helms/Dahme Construction regarding the project complaint.

Liquid Engineering: A company that cleans/maintains water towers contacted the finance office inquiring if Leola would be interested in their services while in the area. Reis moved with a second from Leible to proceed with Liquid Engineering. All in favor, motion carried.

Advanced Asset Alliance: “Advanced Asset Alliance is a consortium of accounts receivable management companies that specialize in the accelerated recovery of accounts receivable.” After a review of details, Schaible moved with a second from Reis to sign up with AAA. After six months, Finance Officer Waltman will bring delinquent accounts to the council, and they will evaluate the status to decide if the account will be handed off to AAA. All in favor, motion carried.

John Daly Memorial Building: Discussion was held on the JDM Building. Since the building is on city property, Yost moved with a second from Rau to take over insurance on the building effective August 1, 2021, and to operate it like the golf course: the city owns and insures but is maintained/run separately. Waltman will discuss with Leola School Superintendent Bev Myer and Business Manager Kayla Casey to verify the agreed terms. All in favor, motion carried.

Propane: Yost moved with a second from Rau to fill the city’s propane tanks with the summer fill price. All in favor, motion carried.

Web Water: A letter was sent to the city informing of an increase to water rates effective October 1. After discussion, Reis moved with a second from Wimer to increase bulk water to $0.05 per gallon, increase the minimum water usage cost $0.25 (for a base water charge of $34.25) and an increased prorated amount of $0.25 per 1,000 gallons used after the minimum, all increases effective October 1, 2021. All in favor, motion carried. As a reminder, the increase Web issued in 2020 was absorbed by the city and not passed along to patrons.

COMMITTEE REPORTS

Street, Alley & Restricted Use Site: Existing wayfinding signs/posts were discussed. New locks were discussed for the RUS as well.

Water & Sewer: None, outside of water project discussion.

Park, Rec & Pool: Maintenance on the Pool Park was addressed, including tightening of bolts, insects around the play area and the weeds throughout the sand. The picnic shelter needs two indoor lights as well as one outside one installed. The pool heater needs a repair approximately costing $700. The council opted to wait for the repair until next year and budget accordingly. The pool rules/policies were discussed. Council asked for the pool rules to be posted on the city’s website and on the pool’s facebook page, in addition to already being posted at the pool. Leibel moved with a second from Rau to set the certified lifeguard wages at $10 an hour, pool managers at $12 an hour and with lifeguard certification at $13 an hour. Reis abstained. All other council members in favor, motion carried.

Building & Equipment: The elevator at the Citizen’s Building has been repaired and is in working order. The automatic handicapped button on the outside of the Municipal Building has been repaired.

Code Enforcement, Law Enforcement & Library: Reports were reviewed. Council was asked to bring a priority list for enforcement to the next meeting.

Zoning: Issued permits were reviewed.

PUBLIC COMMENTS: None.

UPCOMING MEETINGS: There is a Zoom meeting for elected officials on July 21st. There will be a special budget meeting held on Thursday, July 22nd at 7 pm at the Municipal Building. The next regular meeting will be Wednesday, August 4th at 7 pm due to Achievement Days being held on Monday, August 2nd. A zoning meeting will be held at 6:30 pm on Wednesday, August 4th at 6:30 pm.

CORRESPONDENCE: South Dakota Department of Transportation (DOT) sent a letter informing the council of public meetings to learn about upcoming projects throughout the state. South Dakota Department of Agriculture and Natural Resources (DANR) sent a letter informing of two Surface Water Discharge general permits issued.

EXECUTIVE SESSION: At 11:15 pm Wimer moved with a second from Rau to go into executive session for personnel discussion per SDCL 1-25-2. All in favor, motion carried. Reis excused himself for executive session discussion. Executive session ended at 11:53 pm with no action taken and Reis returned to the meeting.

At 11:54 pm, Rau moved with a second from Wimer to adjourn. All in favor, motion carried.

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ATTEST: Royce Erdmann, Mayor

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Sondra Waltman, Finance Officer

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